SUBMISSION GUIDELINES FOR AUTHORS

The *Journal of Modern Periodical Studies* is a peer-reviewed scholarly journal devoted to the academic study of modern periodicals—by which we mean periodicals published roughly in the period from 1880 to 1950, whether they are aggressively modernist or anti-modernist, popular or elite, mass circulation or specialized, long-lasting or brief. Daily newspapers, weeklies, monthlies, quarterlies, and irregularly published little magazines are all part of the field covered by this journal. The journal publishes full-length articles, shorter notes and comments, bibliographies, biographical essays, reviews of books, digital projects, research archives, and other such significant scholarly resources.

General Submission Criteria

- The journal uses a double anonymous review process; please remove all references to or clues about your identity as author(s) from the main text and footnotes.
- You may cite your own work, but be careful not to use wording that identifies you as the manuscript's author.
- Tables, figures, appendices, and photos must be submitted as separate files / documents from the article text, not inserted into Microsoft Word.
- Article submissions should be accompanied by an abstract of 150–200 words to be entered directly on the Editorial Manager submission page. **Please see page 5 for guidelines on how to write an abstract.**
- Submit 3–5 key words.
- Authors are responsible for securing permissions and paying the required fees for the use of any material previously published elsewhere. Copies of permission letters should be sent to the JMPS Editors, who will then forward them to the press.

- Authors guarantee that the contribution does not infringe any copyright, violate any other property rights, or contain any scandalous, libelous, or unlawful matter.

- When providing images, charts, tables, and graphics, authors supply high-resolution (300 dpi) images with a width of at least 2.25 inches.

- Authors provide **alt text** to describe image content (for figures, charts, and tables) to ensure accessibility for individuals using screen readers. Please see the **PSU Press Alt Text Guide on page 8** for further information on writing alt text.

- Authors guarantee that the contribution has not been published elsewhere and is not currently under consideration elsewhere.

- Authors have reviewed the submission checklist on **page 9** of this guide to ensure all submission directions have been followed.

Manuscript Format

- Articles should be submitted as Microsoft Word files.

- All text, including notes and works cited, should be formatted in Times New Roman font, size 12 point, with double line spacing throughout.

- Authors should submit article manuscripts (of 6,000-8,000 words), note manuscripts (up to 4,000 words), or review manuscripts (up to 2,000 words) styled according to the **Chicago Manual of Style**, most recent edition. Please use **Notes & Bibliography Form** as described in the Chicago Manual of Style using endnotes, rather than footnotes.

- Please limit citations of primary works from the modern periodical archive to references in the endnotes, omitting these from the bibliography. For example, a submitted article dealing with the *Little Review* would include full references to articles appearing in the *Little Review* in the endnotes, but would omit these from the bibliography.

- Please note the differences in formatting a magazine citation vs. a scholarly journal citation.

Magazine citation:

Mead, Rebecca. "The Prophet of Dystopia." *New Yorker*, April 17, 2017.
1. Rebecca Mead, "The Prophet of Dystopia," *New Yorker*, April 17, 2017. (note style)

Scholarly journal citation:
Gunning, Tom. "The Cinema of Attraction: Early Film, Its Spectator, and the Avant-Garde." *Wide Angle: A Film Quarterly of Theory, Criticism, and Practice* 8, no. 3–4 (1986): 63–79.

1. Tom Gunning, "The Cinema of Attraction: Early Film, Its Spectator, and the Avant-Garde," *Wide Angle: A Film Quarterly of Theory, Criticism, and Practice* 8, no. 3–4 (1986): 63–79. (note style)

- Paragraph indentation by tab only, not space bar or paragraph indent function

- Number pages at the bottom right

- No function of "Track Changes" should be in use. Please check your document for any remaining tracked changes, hidden text, or comments, and delete them.

- "Style" field should read "Normal" throughout text.

- Use "main headings" and "subheadings."

- Subheads may be placed in italics to distinguish them from a full heading.

- Epigraphs and extracts from other texts should be set off with line spacing—do not format an indent. On the line after an epigraph, be sure to include the name of the author and the source; do not use an endnote.

- Use single spaces following periods between sentences throughout the manuscript.

- Do not use footnotes; any footnotes in your manuscript should be converted before submission to endnotes.

- Ellipses:
  - When omitting part of a sentence with an ellipsis, use three periods with a space before, in between and after (" . . . and . . . ").
  - If the end of a sentence is omitted, use four periods, the first immediately following the text, and the following spaced as above.
  - Use a four-dot ellipsis if an entire sentence is omitted.
  - Do not use ellipses at the beginning or end of a quotation.

- Tables / figures / appendixes:
  Must be submitted as separate files / documents from the article text.
  - An indication in the text for placement should be given, for example:
    - <Table 1>, <Figure 2>, <Appendix 1>
  - Tables should be submitted in MS Word. All tables may be included in one document.
  - Charts and graphs should be submitted in MS Excel or its original source file.

- Digital images should be submitted in either .tiff or .jpeg files at 300 dpi with at least 2.5 inches in width.
- If possible, all digital files (photos) should be grayscale.
- Please provide **alt text** for all supplied images, charts, tables, and graphics. See **PSU Press Alt Text Guide on page 9** for information on writing alt text.

References

- Please use the most recent Chicago Manual of Style, **Notes and Bibliography System, for references**. Please use endnotes rather than footnotes.
- **Notes**
  - Full citations should appear in the first note, as described in CMOS. Subsequent references should take the shortened citation form as described in CMOS. For example:
    - 1. Mark Morrissson, *The Public Face of Modernism: Little Magazines, Audiences, and Reception: 1905–1920* (University of Wisconsin Press, 2001), 24–25.
    - 2. Morrisson, *Public Face of Modernism*, 26.
  - Endnotes must be numbered consecutively throughout the article and be indicated by the superscript numerals following the punctuation.
    - Automatic formatting is acceptable in endnotes.
  - Shortened citation form is preferable to "ibid." in endnotes. See CMOS 18, 13.37.
  - **In-text citations to books and journals**: Please use in-text parenthetical references when faced with a "string of consecutive citations that refer to the same source" (CMOS 18, 13.62).
  - JMPS House style for references to modernist periodicals:
    - Full citation to **primary materials** coming from modernist periodicals should be **excluded from the bibliography and appear in the endnotes only.**
- Bibliography: Follow CMOS for bibliography, but please exclude references to primary periodical materials—i.e. quotations or paraphrases from magazines or newspapers—from the bibliography. For example, use the bibliography for secondary works.

- o Morrisson, Mark. *The Public Face of Modernism: Little Magazines, Audiences, and Reception, 1905–1920.* University of Wisconsin Press, 2001.
    - Manuscript references: When referring to manuscripts, the first citation must include the full manuscript information: City, Library, manuscript number, folio number.
    - For other types of citations, please check the *CMOS*.
- Translations
    - o Include translations for all quotations in languages other than English. Translations for individual foreign words, run-in quotes, and block quotes should be in parenthesis.
    - o In general, translations should be accompanied by the original quotation in the endnotes.

Review Articles

The Review Editor, Nissa Ren Cannon (ncannon@stanford.edu), should be consulted before submitting a review or review essay. Reviewers may consider not only books, but also exhibitions, digital sites, editions, and other materials of direct interest to the journal's primary field of interest. The author is responsible for obtaining all necessary copyright permissions and paying any requisite fees the use of any visual or textual materials used in his or her submission.

- The review must be headed by the following information: title of publication; name of author or editor; publisher; date of publication; number of pages; ISBN number (if available in both hardcover and paperback, indicate numbers for both); and selling price(s).
- The text of the review must be double-spaced.
- The reviewer's name and employer affiliation must be indicated at the end of the review.

Writing an Abstract

An abstract allows readers to quickly and accurately identify the basic content of your article. It is an invaluable research guide because it is most often what potential readers use to decide whether your article is relevant for them.

Abstracts at a Glance:

- Condensed version of the article

- Highlights the major points covered

- Concisely describes the content and scope of the work

- Helps readers decide whether to read the entire article

- Provides readers with a preview of research

- Contains relevant keywords for searching and indexing

Many online databases, such as the Scholarly Publishing Collective, use both abstracts and full-text options to index articles. Therefore, abstracts should contain keywords and phrases that allow for easy and precise searching. Incorporating keywords into the abstract that a potential researcher would search for emphasizes the central topics of the work and gives prospective readers enough information to make an informed judgment about the applicability of the work.

Writing Tips

An abstract is a self-contained piece of writing that can be understood independently from the article. It must be kept brief (approximately 150–200 words) and may include these elements:

- Statement of the problem and objectives (gap in literature on this topic)

- Thesis statement or question

- Summary of employed methods, viewpoint, or research approach

- Conclusion(s) and/or implications of research

Keep in Mind . . . Depending on your rhetorical strategy, an abstract need not include your entire conclusion, as you may want to reserve this for readers of your article. The abstract should, however, clearly and concisely indicate to the reader what questions will be answered in the article. You want to cultivate anticipation so the reader knows exactly what to expect when reading the article—if not the precise details of your conclusion(s).

Do

- Include your thesis, usually in the first 1–2 sentences

- Provide background information placing your work in the larger body of literature

- Use the same chronological structure as the original work
- Write in lucid and concise prose
- Explain the purpose of the work and methods used
- Use keywords and phrases that quickly identify the content and focus of the work
- Mimic the type and style of language found in the original article, including technical language

Do not

- Refer extensively to other works
- Add information not contained in the original work
- Define terms
- Repeat or rephrase your title
- Use first-person pronouns in abstract text (e.g., instead of "In this article, I outline," use "This article outlines")

Sample Abstract

In this article, the presence of Protestant neo-Orthodox theology within the pages of the *Criterion* is explored. In particular, this article shows that Karl Barth, whose radical Protestantism would appear to be at odds with Eliot's orthodox Anglo-Catholicism, was in fact one of the *Criterion's* major theological interlocutors from 1934 onward. Recovering Barth's presence helps us to see two facts: first, that the *Criterion* was not as close-minded in theological matters as we tend to imagine; and second, that interwar theology, and in particular Barth's dialectical theology, bears interesting resemblances to the literature of the same period. Taking their cue from the recommendation systems of Amazon and Netflix, which use networks of like-minded customers to suggest new titles to users, the authors investigate how networks in little magazines a hundred years ago helped readers navigate an overloaded literary market by recommending to them a taste for modernism. Focusing on the *Freewoman*, the *New Freewoman*, and the *Egoist*—and drawing on data generated by the Modernist Journals Project—this article shows how authors in these magazines' review

and co-appearance networks became increasingly well-connected, and appeared more frequently, as the magazines became more modernistic and exclusive over time.

PSU PRESS ALT TEXT GUIDE

Penn State University Press is committed to making its publications accessible to the widest audience possible. The inclusion of alternative text (or "alt text") will allow those using assistive technology to access the images and other graphic elements (such as tables, charts, graphs, and maps) in the digital formats of articles. Authors are encouraged to submit alt text (and where necessary, extended descriptions) for all images and other graphic elements in their manuscripts. *Note:* If sufficient information about the image is included in the caption or the text, alt text may be unnecessary.

General Guidelines for Composing Alt Text

Alt text should clearly and concisely describe the content and function of an image. Please limit the description to the most important elements of the image. In most cases a one- or two-sentence description, consisting of no more than 250 characters (not including spaces), should suffice. If more than 250 characters are needed to convey the content and function of an image, please provide an extended description in addition to the alt text.

Extended Description

For more complex images and graphic elements (such as graphs, charts, and maps), please provide an extended description with the necessary information. Any visible English text in an image must be transcribed in the extended description. Please note that images requiring an extended description must also have the shorter alt text.

Formatting and Submitting Alt Text

Alt text should be submitted along with captions. The alt text for a figure should be set on a new line after the caption and should be preceded by <alt text>. An extended description, when necessary, should be treated in a similar manner, preceded by <extended description>. When drafting and formatting alt text, you should:

- capitalize acronyms so assistive technology reads them as separate letters and not words (e.g., US versus us);

- avoid complex symbols, such as brackets, quotation marks, dashes, ellipses, and mathematical symbols, as assistive technology does not treat all of these symbols consistently;

- write in complete sentences but avoid overly complex sentence structures.

For examples as well as additional information and resources, see here.

Journal of Modern Periodical Studies

Final Submission Checklist

- All authors and coauthors are listed in the submissions interface.
- At least one author has been designated as the corresponding author with contact details:
  - E-mail address
  - Affiliation
  - ORCID number has been provided (if you have one)
- Necessary funding statements have been provided, including funding organization name, the organization's DOI, and grant numbers if you have them.
- All necessary files have been uploaded. Submission must include:
  - Abstracts (150–200 words)
  - Keywords (3–5)
  - Separate image files (tiff, jpg, include relevant captions, **not inserted into Word file**)
  - All tables (including titles, description, footnotes)
  - Ensure all figure and table citations in the text match the files provided.
- Journal policies detailed in **submission guidelines have been reviewed** and **journal style guide has been followed**.
- Manuscript has been checked for spelling and grammar.
- Manuscript and Notes and or Works Cited sections follow the most recent *Chicago Manual of Style* (18th edition) for formatting and language.
- You have used endnotes and not footnotes.
- All references mentioned in the Works Cited list are cited in the text.
- If you only have 1 note or 1 work cited, the sections are called Note or Work Cited (not Notes or Works Cited).
- If your article includes notes, you have used shortened citations instead of ibid (See CMOS 18, 13.37).
- Permission has been obtained for use of copyrighted material from other sources (including the Internet and for image use). Please provide permission documentation to journal editor for images or long text excerpts under copyright.
- All figures have been provided as individual image files (**not inserted into Microsoft Word**) and are 300 dpi at a sizing of at least 2 inches wide.
- **Alt text has been provided** to describe all supplied images, tables, and charts. See **PSU Press Alt Text Guide** in submission guidelines and reference more information here.
- You have saved your article in a docx file format, not as a PDF or other file format.