The Journal of Speculative Philosophy

FORMATTING REQUIREMENTS AND SUBMISSION GUIDELINES FOR AUTHORS

This document is divided into three parts: specific formatting requirements; style guidelines; and information about abstracts. Please review all three parts.

Note that the journal will consider only one submission from any author during any one calendar year. Authors who have submitted a manuscript in a given year should not submit any additional manuscript(s) until the following calendar year and until they receive a publication decision about any and all earlier submissions. Receipt of manuscripts will be acknowledged in a timely manner. The editors, with advice from the editorial board and other qualified reviewers, will make final decisions in a timely manner, typically within three months, for every manuscript submitted. Inquiries made be made by contacting the Journal of Speculative Editor at jstuhr@emory.edu.

FORMATTING REQUIREMENTS:

1. Because unsolicited article manuscripts submitted for publication undergo a double anonymous review process, the author’s name must not appear in the manuscript. Remove all references to, or clues about, author identity from the main text and endnotes.

2. All submissions must be made as Microsoft Word files. All submissions must contain at least 4,000 words and must not exceed 6,500 words exclusive of the works cited and the abstract.

3. All text, including notes and works cited, must be formatted in Times New Roman font, size 12 point, with double spacing throughout.

4. Do not use any footnotes. Instead, use either a) endnotes in the endnotes/bibliography style or b) in-text author-date style (with Works Cited). Use a) endnotes or b) author-date consistently throughout the submission; do not use both.
5. All submissions must include a Works Cited section, to be placed at the end of the submission text and just before any endnotes. The Works Cited section should follow Chicago Manual of Style’s author-date format: https://www-chicagomanualofstyle-org.ezaccess.libraries.psu.edu/tools_citationguide/citation-guide-2.html

6. All references must be to critical editions of works where such English language editions exist and constitute the standard for scholarship. Examples include the Harvard University Press critical edition of the works of William James and the Southern Illinois University Press critical edition of the works of John Dewey.

7. Authors must make evident their principle of selection of the texts and authors on which they focus. No scholarly article can, or should, attend to all work in a given field or on a given topic, but all work should make clear the interests that guide its particular emphases, inclusions, and exclusions. JSP seeks to publish articles that make every reasonable effort to be pluralistic and inclusive with respect to relevant scholarship.

8. All submissions must be accompanied by a 200-word maximum abstract (see below) and a maximum 5 keywords.

9. Paragraph indentation must be made by tab only, not by space bar or by a paragraph indent function.

10. Submissions should be divided into numbered sections only when absolutely necessary. If necessary, sections should only use Arabic numbers (1, 2, 3, etc.).

11. All pages must be numbered.

12. No function of “Track Changes” should be in use, whether visible or hidden.

13. “Style” should read “Normal” throughout the text.

14. Tables/figures/appendixes: Must be submitted as separate files from the submitted article text. An indication in the article text for placement of these items should be given, for example: <Table 1>, <Figure 2>, <Appendix 1>. Figures must be submitted in the original format at the size they are to appear. Tables should be submitted in Microsoft Word. All tables may be included in one document. Charts and graphs should be submitted in Microsoft Excel or its original source file. Digital images should be submitted in either .tiff or .jpeg files at 300 dpi at the size the images are to appear. If possible, all digital images should be grayscale.
15. Translations: Authors should provide translations for all quotations in languages other than English—individual foreign words, run-in quotes, and block quotes; parentheses suggest themselves as the appropriate place for translations, but where this doesn’t work the editor is fairly confident an arrangement can be worked out. In a few cases individual words or short phrases in Hebrew, Aramaic, and Yiddish that are familiar in the field may not need translation; this will be decided on an ad-hoc basis by the editor in consultation with the author. In any case, however, the word or phrase should be transliterated. Titles in the works cited list do not need to be translated but should be transliterated. That said, authors might want to keep in mind readers unfamiliar with source material in languages other than English and offer translations of titles where appropriate.

16. Authors are responsible for securing permissions and paying the required fees for the use of any material previously published elsewhere. Copies of permission letters must be sent to the Penn State University Press. Authors must guarantee that the submission does not infringe any copyright, violate any other property rights, or contain any scandalous, libelous, or unlawful matter. Authors shall guarantee that the submission has not been published elsewhere and is not currently under consideration elsewhere.

STYLE

1. In all matters of style, authors must follow The Chicago Manual of Style, 17th ed. (CMS):

https://www.chicagomanualofstyle.org/home.html?_ga=2.135447925.514903357.1700668809-41664665.1700668809

2. All submissions must employ inclusive pronouns. Authors should follow the guidelines for pronouns by the Coalition for Diversity and Inclusion in Scholarly Communications:

https://c4disc.pubpub.org/pub/4hyglwhz/release/1?readingCollection=8dea2bef

3. Use single spaces following periods between sentences throughout the manuscript.

Ellipses: when omitting part of a sentence with an ellipsis, use three periods with a space before, in between, and after (“. . . and . . .”). If the end of a sentence is omitted, use four periods, the first immediately following the text, and the following spaced as above. Use a four-dot ellipsis if an entire sentence is omitted. Do not use ellipses at the beginning or end of a quotation.
4. Works cited list: References citing source materials must be listed alphabetically at the end of the article, using Chicago author-date formatting.

ABSTRACTS

1. An abstract is a self-contained piece of writing that can be understood independently from the article. It must be kept brief (200 words maximum) and may include these elements:

   • Statement of the problem and objectives (gap in literature on this topic)
   • Thesis statement or question
   • Summary of employed methods, viewpoint, or research approach
   • Conclusion(s) and/or implications of research

2. An abstract need not include the article’s entire conclusion, but it should clearly and concisely indicate what questions will be answered in the article. Accordingly:

   • Do state a clear thesis, contextualize the article within the relevant larger body of scholarship, explain methods used, and choose that quickly identify the content and focus of the work.
   • Do not refer extensively to other works, add information not contained in the article itself, or merely repeat or rephrase article contents or title.