Submission Guidelines for *Utopian Studies*

All submissions to *Utopian Studies* should be sent to: [www.editorialmanager.com/uts](http://www.editorialmanager.com/uts)

If you have any questions, please contact:
Dr. Jennifer A. Wagner-Lawlor
Department of Women’s, Gender, and Sexuality Studies (WGSS)
339 Willard Building
Pennsylvania State University
University Park, PA 16802
Email: jaw55@psu.edu

Types of contributions: The journal has five sections, accommodating a variety of possible contribution formats:

**Full-length academic articles** (7,500 words max): Scholarly articles on a wide range of subjects related to: utopia and dystopias; utopianism in any creative medium; utopian theory, including political and economic theory; and intentional communities For inquiries, please contact Jennifer A. Wagner-Lawlor (Editor) at jaw55@psu.edu.

**Critical Forum**: A set of essays that comprise a “dialog” around a particular theoretical question or issue. The Forum is typically organized as a discrete set of contributions (some of these groupings have started out as conference panels). This cluster of essays can run from 20,000 to 25,000 words total, comprising 4-6 contributions. For inquiries, please contact Christian Haines (Associate Editor) at chaines@psu.edu.

**Desire Lines** (2,500-3,500 words max): This section features academic writing in a more personal mode. For inquiries, please contact Stephanie Peebles Tavera (Assistant Editor) at stephanie.tavera@tamuk.edu.

**Conference Briefings**: If you have attended a conference, workshop, or colloquium in the last year, we accept submissions of 1,000- to 1,500-word critical reflections on the event. For inquiries, please contact Manuel Sousa Oliveira (Editorial Assistant and Conference Briefings Editor) at msoliveira@letras.up.pt.

**Book Reviews**: We publish book reviews of recent publications. Single-book reviews have 1,500 to 2,500 words; review essays (reviewing 2 or more books) up to 5,000 words. For inquiries, please contact Elisabeth Reichel (Book Review Editor) at elisabeth.reichel@uni-osnabrueck.de.

Manuscripts that exceed the limits will not be accepted and reviewed.
STYLE REQUIREMENTS FOR ARTICLE SUBMISSIONS AND BOOK REVIEWS

_Utopian Studies_ asks two referees to review each manuscript anonymously. Contributors are required to submit anonymized manuscripts via the Editorial Manager system to _Utopian Studies_. Contributors should retain a copy of the manuscript for their own files and future reference.

_Utopian Studies_ Manuscripts submitted to _Utopian Studies_ are subject to the usual copyediting.

1. All manuscript articles must be submitted as a Microsoft Word document. Manuscripts should be double spaced, in Times New Roman font, size 12.

2. Notes should be used sparingly to expand upon ideas developed in the text. Citations must be in endnotes (not footnotes). The endnote numbers appearing at the end of the article should not be superscript text.

3. Please use the latest edition of _The Chicago Manual of Style_ (CMS). (See * below for specific instructions on the style of Notes and Works Cited)

4. Documents should not contain any automated formatting; i.e., the "tab" key should be used for paragraph indentation, not the paragraph indent function or the space bar.

5. Do not use automated lists.

6. No function of "Track Changes" should be in use.

7. The formatting bar in the upper left corner should read "Normal" throughout the manuscript.

8. Tables, figures, and photos must be submitted in the original format (.tiff or .eps) at the size the author would like them to appear. They need to be saved as a separate file with an indication in the text for placement; i.e., <Table 1>, <Figure 2>, <Photo 3>,

9. Captions must be saved in a separate Word document.

10. Digital images MUST be submitted at 300 dpi

11. All submissions should include a brief biographical statement about the author. This statement should include the author's current institutional affiliations, general research interests, and recent publications. A text box for the biographical statement will appear on the submission interface below the Copyright and Publication agreement.

12. Authors are responsible for securing permissions and paying the required fees for the use of any material previously published elsewhere. Copies of permission letters should be sent to
the Pennsylvania State University Press after the author has been advised by the Editor of the acceptance of the manuscript.

13. Authors guarantee that the contribution does not infringe any copyright, violate any other property rights, or contain any scandalous, libelous, or unlawful matter.

14. Authors guarantee that the contribution has not been published elsewhere and is not currently under consideration elsewhere.

*NOTES and BIBLIOGRAPHIES*

1. Follow CMS for notes and bibliography. Both notes-and-works-cited and author-date systems are acceptable.

2. For manuscripts that contain a complete bibliography, full citations in the notes are unnecessary. For manuscripts without a bibliography, please do supply a full citation for the first reference to a work in a chapter.

3. In general, omit all state names in notes and bibliography unless a city might be ambiguous. Use the traditional, not post office, abbreviations for state names (e.g., Conn., not CT). Normally, give only one place of publication-London: Routledge (not London and New York). But for the University of California Press, cite both Berkeley and Los Angeles. For co-published works, it is acceptable to cite both publishers (e.g., London: Arnold; New York: Oxford University Press, 2000). Beware of frequently misspelled publishers’ names, such as Macmillan, Prentice Hall, McGraw-Hill, and Scolar Press.

**ABSTRACTS**

An abstract is a self-contained piece of writing that can be understood independently from the article. It must be no more than 150 and should contain keywords and phrases that allow for easy and precise searching. Don’t repeat or paraphrase your title or refer extensively to other works or define terms. Do incorporate keywords that a potential researcher would search for, that emphasize the central topics of the work, and that gives prospective readers enough information to make an informed judgment about the applicability of your work to theirs.

The abstract need not include your entire conclusion or a summary of your rhetorical strategy. It should, however, indicate clearly and concisely the questions you are seeking to answer. You want to cultivate anticipation, so the reader knows what to expect.
SUBMISSION CHECKLIST

- At least one author has been designated as the corresponding author with contact details:
  - E-mail address
  - Affiliation
  - ORCID number has been provided (if you have one)
- Corresponding author has listed all co-authors and correct email addresses on the submission interface.
- Necessary funding statements have been provided, including funding organization name, the organization’s DOI, and grant numbers if you have them.
- All necessary files have been uploaded. Submission must include:
  - Abstracts (150–200 words)
  - Keywords (3–5)
  - Separate image files (tiff, jpg, include relevant captions, not inserted into Word file)
  - All tables (including titles, description, footnotes)
  - Ensure all figure and table citations in the text match the files provided.
- Journal policies detailed in submission guidelines have been reviewed.
- A competing interests statement is provided (where applicable).
- Manuscript has been checked for spelling and grammar.
- Manuscript and Notes and or Works Cited sections follow the most recent Chicago Manual of Style (17th edition) for formatting and language.
- All references mentioned in the Works Cited list are cited in the text.
- If you only have 1 note or 1 work cited, the sections are called Note or Work Cited (not Notes or Works Cited).
- If your article includes notes, you have used shorten citations instead of ibid (See CMOS 17, 14.34).
- Permission has been obtained for use of copyrighted material from other sources (including the Internet and for image use). Please provide permission documentation to journal editor and/or PSU Press for images or long text excerpts under copyright. All figures have been provided as individual image files (not inserted into Microsoft Word) and are 300 dpi at a sizing of at least 2 inches wide.